



# AUDIOVISUAL EXHIBITOR SERVICES

|                     |                       |                       |                                                         |
|---------------------|-----------------------|-----------------------|---------------------------------------------------------|
| NAME OF CONFERENCE: | START DATE:           | END DATE:             | # EVENT DAYS:                                           |
| COMPANY NAME:       | ON-SITE CONTACT NAME: | ROOM/EXHIBIT BOOTH #: |                                                         |
| STREET ADDRESS:     | CITY & STATE :        | ZIP CODE:             |                                                         |
| TELEPHONE NUMBER:   | DELIVERY DATE         | DELIVERY TIME         | <input type="checkbox"/> AM <input type="checkbox"/> PM |
| EMAIL ADDRESS:      | PICKUP DATE           | PICKUP TIME           | <input type="checkbox"/> AM <input type="checkbox"/> PM |
| ORDERED BY:         |                       |                       |                                                         |

**PSAV WILL CONTACT YOU DIRECTLY FOR PAYMENT INFORMATION. PRICING IS PER DAY.**

➤ If you have a special request or need additional equipment, please call 713.375.4830. Email completed form to [cawilson@psav.com](mailto:cawilson@psav.com)

**PRICES ARE FOR EXHIBIT FLOOR ONLY. ALL RENTAL PRICES SUBJECT TO A 15% MARKUP IF ORDERED DAY OF.**

| VIDEO/DATA DISPLAY              | QTY                           | PRICE  |
|---------------------------------|-------------------------------|--------|
| DVD Player                      |                               | \$ 85  |
| Laptop Computer                 |                               | \$ 230 |
| ACCESSORIES                     | QTY                           | PRICE  |
| Flipchart with 3M Pad & Markers |                               | \$ 85  |
| Wireless Presenter              |                               | \$ 65  |
| INTERNET ACCESS                 | QTY                           | PRICE  |
| Wired Internet Connection       |                               | \$ 185 |
| Wireless Internet Connection    |                               | \$ 25  |
| Dedicated Bandwidth             | Please contact PSAV for quote |        |
| CUSTOM ITEMS                    | QTY                           | PRICE  |
|                                 |                               | \$     |
|                                 |                               | \$     |
|                                 |                               | \$     |
|                                 |                               | \$     |
|                                 |                               | \$     |
|                                 |                               | \$     |

| MONITORS                                                 | QTY | PRICE   |
|----------------------------------------------------------|-----|---------|
| 20" Flat Panel Monitor (Tabletop)                        |     | \$ 70   |
| 55" LCD Monitor (Dual Post Stand, Table Stand, Speakers) |     | \$ 500  |
| 60" Monitor (Dual Post Stand, Table Stand, Speakers)     |     | \$ 550  |
| 70" Monitor (Dual Post Stand, Table Stand, Speakers)     |     | \$ 585  |
| POWER                                                    | QTY | PRICE   |
| Extension Cord & Power Strip(includes power)             |     | \$ 50   |
| 120V - 20 AMP                                            |     | \$ 120  |
| 208V Single Phase - 20 AMP                               |     | \$ 130  |
| 208V Single Phase - 60 AMP                               |     | \$ 285  |
| 208V Single Phase - 100 AMP                              |     | \$ 365  |
| 208V Single Phase - 200 AMP                              |     | \$ 625  |
| 208V Three Phase - 30 AMP or Less                        |     | \$ 340  |
| 208V Three Phase - 60 AMP                                |     | \$ 420  |
| 208V Three Phase - 100 AMP                               |     | \$ 705  |
| 208V Three Phase - 200 AMP                               |     | \$ 1410 |
| 208V Three Phase - 400 AMP                               |     | \$ 2820 |

### ORDERING INSTRUCTIONS

**To guarantee equipment availability and advanced rate, this order should reach us 21 days prior to delivery.**

Operator labor, if requested, is subject to the prevailing hourly rate with a 4 hour minimum. An electronic receipt will be emailed to you.

The total charge per item is determined by multiplying the price by the quantity ordered. Please include applicable Sales Tax on equipment rental.

**TAX EXEMPT STATUS** – If you are exempt from payment of sales tax, we require you to forward an exemption certificate for the state in which the services are to be provided.

### CANCELLATIONS:

- A) Cancellations received within 72 business hours of the scheduled delivery date are subject to a 50% fee applicable to equipment and tax.
- B) Cancellations received on the day of scheduled delivery or "no-shows" are subject to the full amount of the order to include installation, drayage and tax.

**Labor and/or service charges may apply, and/or loss damage waiver.**

Subtotal x Number of days:

\$ \_\_\_\_\_ \*

\* 8.25% Sales Tax and ETS will be added to your order. Your PSAV rep will email the confirmed order with the final total.

A 25% Event Technology Support will be applied to all orders.

**SPECIAL REQUESTS** Please add any items not listed above that you require.

PRINT CARD HOLDER'S NAME: \_\_\_\_\_

CREDIT CARD NUMBER: \_\_\_\_\_ EXP DATE: \_\_\_\_ / \_\_\_\_

BILLING ZIP CODE: \_\_\_\_\_

Send the completed form via email to [cawilson@psav.com](mailto:cawilson@psav.com) or fax to (713) 375 - 4835.  
 Questions? Please call (713) 375-4830  
 This form must be received no later than 9 am, 24 business hours before the event start date to avoid on-site pricing.

